Quick Reference Timeline

DEVELOPMENT

- Apply no more than 180 days prior to pre-production and no less than 60 days prior to pre-production
- Meet with Director of OF&MO
- **Benchmark:** 10 days prior to Start of Pre-Production, must provide copy of certificate of general liability and proof of workers compensation policy

PRE-PRODUCTION

- **Benchmark:** 60 days prior to Start of Principal Photography, must show proof of 50% of production budget in place
- 60 days prior to Start of Principal Photography is the last point at which a production may increase their conditionally prequalified amount, or reduce their production budget
- **Benchmark:** 30 days prior to Start of Principal Photography, must show proof of 100% of production budget in place and other required documents (listed in Guidelines Section 3C)
- **Benchmark:** 10 days prior to Start of Principal Photography, must work with OF&MO to develop a press release

PRODUCTION

- Send OF&MO updated cast/crew lists, one-line shooting schedules, script revisions and location lists
- Have Oklahoma Resident and Oklahoma Expatriate cast/crew complete Form C; collect back-up documentation
- Utilize Form D as needed to log due diligence in procuring purchases/rentals through Oklahoma Production Service Entities
- Ensure all major Oklahoma expenditures have valid documentation

POST-PRODUCTION

- Submit final rebate documents and Form E to Approved CPA Third Party Reviewer within 90 days of your last Oklahoma expenditure
- OF&MO will approve or disapprove claim within 30 days of receipt from Third Party Reviewer
- If approved, OF&MO will send a letter to the Oklahoma Tax Commission, who will mail the rebate check to the rebate assignee